



NOTICE OF FUNDING OPPORTUNITY (NOFO)

PART 1. Overview Information

Participating Organization:	Louisiana Commission on Law Enforcement and Administration of Criminal Justice
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Funding Opportunity Title:	2018 Sexual Assault Services Formula Grant Program (SASP)
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Announcement Type:	SASP – New Grants
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Catalog of Federal Domestic Assistance (CFDA) Number:	16.017 – Sexual Assault Services Formula Program
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Federal Award Identification Number (FAIN):	2018-KF-AX-0044
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Federal Award:	\$457,634
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Period of Performance:	January 1, 2019, through December 31, 2019 Twelve (12) Months
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Funding Opportunity Purpose:	<p>The Louisiana Commission on Law Enforcement and Administration of Criminal Justice (LCLE) announces the Notice of Funding Opportunity (NOFO) for the Sexual Assault Services Formula Grant Program (SASP) supported by the Office on Violence Against Women (OVW) under the Violence Against Women and Department of Justice Reauthorization Act of 2005 Technical Amendments, 42 U.S.C. §14043g.</p>
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SASP is the first federal funding stream solely dedicated to the provision of direct intervention and related assistance provided by rape crisis centers and other nonprofit, nongovernmental organizations to victims of sexual assault.

Due Dates:	Contact the Louisiana Foundation Against Sexual Assault (LaFASA) Coalition for Notice Of Intent (NOI) Due Dates
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Notice of Intent:	<ul style="list-style-type: none">• Submit NOI form to LaFASA for review and selection.• If selected, applicant will receive an invitation to apply to LCLE in Egrants system.• Applicants that do not comply may be delayed or not accepted for review.
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PART 2. Full Text of the Announcement

A. PROGRAM DESCRIPTION

The Sexual Assault Services Program (SASP) was created by the Violence Against Women and Department of Justice Reauthorization Act of 2005 Technical Amendments, 42 U.S.C. §14043g, and is the first federal funding stream solely dedicated to the provision of direct intervention and related assistance for victims of sexual assault.

In shaping the strategies for FY 2018, OVW encourages states to develop and support projects that:

- 1) Support rape crisis centers in providing direct intervention and related assistance.
- 2) Support dual programs that provide sexual assault and domestic violence services to enhance their provision of direct intervention and related assistance tailored for victims of sexual assault.
- 3) Retain core services for victims of sexual assault.
- 4) Increase support for underserved populations, particularly communities of color, in a culturally appropriate manner, with a special emphasis on addressing the African-American, Tribal, and Lesbian, Gay, Bisexual, and Transgender (LGBT) communities, as well as individuals with disabilities and Deaf individuals.

The purpose of this Program is to provide intervention, advocacy, and accompaniment, support services, and related assistance to:

- 1) Adult, youth, and child victims of sexual assault;
- 2) Family and household members of such victims; and
- 3) Those collaterally affected by the victimization (e.g., *friends, coworkers, classmates*), except for the perpetrator of such victimization.

B. AWARD INFORMATION

<u>Funding Instrument:</u>	The Louisiana Commission on Law Enforcement will issue grant awards.
<u>Applications Accepted:</u>	Continuations, Renewals, and New applicants/applications.
<u>Funds Available:</u>	Allocations determined by the Louisiana Foundation Against Sexual Assault.
<u>Award Project Period:</u>	Twelve (12) months beginning January 1, 2019.

Financial Management and System of Internal Controls

- If selected for funding, the award recipient must:
- Establish and maintain effective internal control over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls should be in compliance with guidance in “Standards for Internal Control in the Federal Government” issued by the Comptroller General of the United States and the “Internal Control Integrated Framework”, issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- Comply with Federal statutes, regulations, the OVW Grants Financial Management Guide and the terms and conditions of the Federal awards.
- Comply with State statutes, regulations, Victim Services Advisory Board and Commission guidelines.
- Evaluate and monitor the non-Federal entity's compliance with statute, regulations and the terms and conditions of Federal awards.
- Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
- Take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency or pass-through entity designates as sensitive or the non-Federal entity considers sensitive consistent with applicable Federal, state and local laws regarding privacy and obligations of confidentiality.

C. ELIGIBILITY INFORMATION

1. Eligible Applicant Agencies

Must provide direct intervention and related assistance and services to victims of sexual assault:

- Rape Crisis Centers
- Nonprofit Organizations
- Nongovernmental Organizations
- Dual Programs addressing domestic violence and sexual assault

2. Ineligible Applicant Agencies

- Federal Agencies
- State Agencies
- Criminal Justice Agencies
 - Law Enforcement Agencies
 - Prosecution Agencies
 - Courts

3. Match Requirements

There are no match requirements for this program.

4. Other Requirements

- **Background and Fingerprint Checks**

Any staff person working with populations, including victim advocates, volunteers, secretaries, counselors, etc. who come into contact with vulnerable populations, including victims served by your programs must have had an employment-rated criminal background check conducted to ensure their history is clear. The staff must comply with the most current version of the Louisiana Child Protection Act, LRS 15:587.1 and the Adult Protective Services (APS) Law, LRS 15:1501-1511.

- **Supplanting/Non-Supplanting**

- Federal funds must be used to supplement (add to), enhance or expand existing services for program activities and not replace those funds that have been appropriated for the same purpose.
- A grant recipient may not use Federal grant funds to defray any costs that the recipient already is obligated to pay.
- The possibility of supplanting will be the subject of careful application review, possible pre-award review, post-award monitoring, and audit of any finding.
- If any additional information, assistance with definition, or examples of supplanting is needed, please contact the LCLE SASP Program Manager.

- **Conflict of Interest Disclosure Form**

D. APPLICATION AND SUBMISSION INFORMATION

Applicants will first submit a Notice of Intent (NOI) Worksheet to the Louisiana Foundation Against Sexual Assault Coalition. The Notice of Intent (NOI) Worksheet can be found at www.lcle.la.gov. The Coalition will review and determine projects to move forward to the application process. Applicants will receive an invitation to submit the full application on the Louisiana Commission on Law Enforcement's E-grants system. The NOI submission materials can be found at www.lcle.la.gov.

What the Notice of Intent should include:

Complete the NOI Worksheet, obtain the authorized official signature and return to the Coalition.

NOI Worksheet:

- Applicant Agency – Legal name of the agency.
- Project Title – Descriptive title of proposed project.
- Section 1. Agency Description Information – Please check the box that best describes the agency.
- Section 2. Federal Program Area – All SASP applicants are assigned program area 01.
- Section 3. Do not enter information in this table.

NOI Worksheet (*Continued*):

- Section 4. Proposed Budget – For each budget item, thoroughly and clearly describe every category of expense listed and demonstrate cost effectiveness and relation to the goals of the project. Include a description of the procurement process for equipment purchases and consultants/contracts. Indirect cost rate agreement (if applicable) should be attached. If the applicant does not have a federally approved cost rate agreement, costs may be allocated in the direct cost categories. Please refer to the Victim Services Advisory Board Guidelines, if necessary.
- Obtain the signature of the Authorized Official in **blue** ink and return to LaFASA.

Registration Requirements for Applicants:

- LCLE Egrants Organization Registration must be complete before applying for funds.
- Federal Tax Identification Number
- IRS Form W-9 (Taxpayer Identification and Certification)
- IRS Form 501C3 (Tax-exempt Status for Non-profit Organizations)
- State of Louisiana Self-Service Request for Vendor only if new agency to be set up for payment from State of Louisiana: https://lagoverpvendor.doa.louisiana.gov/irj/portal/anonymous?guest_user=self_reg
- DUNS (Data Universal Numbering System) Number Certificate
- CAGE (Commercial and Government Agency) Code Certificate
- SAM (System for Award Management) Number and current Expiration Date
- Louisiana Secretary of State Non-Profit Corporation Certificate
- All agencies with a private, non-profit, or non-governmental status are required to procure and maintain adequate and sufficient liability insurance and a certificate of insurance naming LCLE as an additional insurer and should be issued and submitted with the application.

New Applicant Agencies

If the new applicant agencies have not yet demonstrated a record of providing services, they must demonstrate that twenty-five percent (25%) of their overall financial support is from non-federal sources.

Funding Restrictions

All awards are subject to the terms and conditions, cost principals, and other considerations described in 2 CFR 200: Uniform Guidance – Uniform Administrative Requirements, Cost Principals, and Audit Requirements, OVW Grants Management Financial Guide, Louisiana statutes and LCLE policy.

In addition, SASP funds **cannot** be used for the following services and/or activities:

- Duplication of services immediately available through municipal, provincial, or national government.
- Market research, advertising (unless public service related to grant program) or other promotional expenses.
- Expenses made prior to the approval of a proposal or unreasonable expenditures will not be reimbursed.
- Procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, relationship to the perpetrator, or the age and/or gender of their children.
- Procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services.
- Crafting policies that deny individuals access to services based on their relationship to the perpetrator.
- Developing materials that are not tailored to the dynamics of sexual assault or the culturally specific population to be served.
- Recipients are also subject to statutory prohibitions on discrimination. For further information on these civil rights requirements, see the section on "[VAWA Non-Discrimination Provision](#)" under "[F. Federal Award Administration Information](#)".

- Crafting policies or engaging in practices that impose restrictive conditions to be met by the victim in order to receive services (e.g., counseling, seeking an order for protection).
- Crafting policies that require the victim to report the sexual assault to law enforcement.
- Research projects (This does not include program assessments conducted only for internal improvement purposes.)
- Sexual assault forensic examiner projects.
- Activities focused on prevention efforts (e.g., bystander intervention, social norm campaigns, presentations on healthy relationships, etc.)
- Criminal justice-related projects, including law enforcement, prosecution, courts, and forensic interviews.
- Domestic violence services that do not relate to sexual violence.
- General sexual assault training initiatives, such as training for other professionals (e.g., law enforcement, community-based therapists/counselors, social service providers, etc.)
- Lobbying
- Fundraising
- Purchase of real property
- Construction
- Physical modifications to buildings, including minor renovations (such as painting or carpeting.)

E. APPLICATION REVIEW INFORMATION

Each NOI Worksheet will be evaluated and scored on the four (4) NOI Components listed below and the two (2) Budget Components using a 100 point scale by the LaFASA Coalition.

Criteria:

1. Project Summary and Strategy (30 points)

This section should be a succinct summary containing the description of the problem this project seeks to address the project's purpose, the program description, and expected results. Propose a clear and realistic implementation plan to comprehensively address objectives of this Notice of Funding Opportunity. It should also outline the relevant and appropriate main activities.

2. Goals (15 points)

This section should outline the Program Goals and Expected Results for the project.

3. Objectives (15 points)

This section should state clearly defined and quantitatively measurable objectives that support programmatic progress. Please present a brief, work plan including target dates for activities, which reflects the overall program approach and its objectives.

4. Organizational Capacity and Past Performance (20 points)

This section of the application provides information about the applicant organization and any proposed key partners. It provides evidence that the applicant has the ability to successfully carry out the program activities of the grant. Provide a description of the applicant organization – including its general purpose, goals, annual budget (including funding sources), and major past and current activities and projects undertaken. Include a description of all key partners for this project and of the proposed working relationship with them.

Budget Components

1. Budget Relevance (10 points)

Budgeted items are obviously necessary to the achievement of the goals and activities as presented in the application.

2. Cost-Effectiveness (10 points)

Applicants should propose expenditures that are reasonable, allowable, and allocable to the proposed activities and reveal their understanding of the 2 CFR 200: Uniform Guidance – Uniform Administrative Requirements, Cost Principles, and Audit Requirements.

If the application receives approval from the Coalition review, the applicant will be invited to submit the full application through the LCLE E-grants system. The application will then be presented to the Commission for final approval after which time an award will be issued. Awardees are expected to comply with all special conditions, certified assurances, and will meet the quarterly programmatic and fiscal reporting requirements.

No diminished support policy is presently in effect for all programs, but the Board will reserve the right to approve a program at a reduced level. This will take into account other projects requesting funding and the past ability of the agency to appropriately expend its award funds. Funding is contingent on funds availability, proper subgrant management, meeting goals and objectives, and complying with all requirements. The Board may make recommendations to the Commission to reduce funding or discontinue funding to those agencies not meeting these requirements.

F. CONTACT INFORMATION

LOUISIANA FOUNDATION AGAINST SEXUAL ASSAULT

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